



**St George's Anglican Church, Malvern**  
296 Glenferrie Road, Malvern, VIC 3144

**FUNERAL PLANNING SHEET**

**Appointment:** \_\_\_\_\_ **Funeral:** \_\_\_\_\_  
**Proposed Date:** \_\_\_\_\_ **Proposed Date:** \_\_\_\_\_  
**Time:** \_\_\_\_\_ **Time:** \_\_\_\_\_  
**Minister:** \_\_\_\_\_

**Name of Deceased:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Date of Death:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Family Contact:** \_\_\_\_\_

**Address:** \_\_\_\_\_

*Phone:* \_\_\_\_\_ *Email:* \_\_\_\_\_

**Undertaker:** \_\_\_\_\_

*Contact:* \_\_\_\_\_

*Phone:* \_\_\_\_\_ *Email:* \_\_\_\_\_

**Type of service:**  Full service **Burial/Cremation:** Date: \_\_\_\_\_  
 Requiem Eucharist Time: \_\_\_\_\_  
 Memorial Minister: \_\_\_\_\_  
Venue: \_\_\_\_\_

**Burial/Cremation:** Clergy to attend: Yes / No **Attendance Numbers:** \_\_\_\_\_

**Hymns:** \_\_\_\_\_ **Readings:** \_\_\_\_\_

**Eulogy: Family members:** \_\_\_\_\_

**Other speakers/rites:** \_\_\_\_\_

**Refreshment arrangements:** \_\_\_\_\_  St George's Centre

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|---|--|---|
| <input type="checkbox"/> Arrange organist         | <input type="checkbox"/> Advise Flower Group       | <input type="checkbox"/> Service Prepared |
| <input type="checkbox"/> Hall Booking             | <input type="checkbox"/> Burial Register completed |   |
| <input type="checkbox"/> Noted in office calendar | <input type="checkbox"/> Database entry recorded   |   |