



St George's Anglican Church, Malvern
296 Glenferrie Road, Malvern, VIC 3144

FUNERAL PLANNING SHEET

Appointment:

Date: _____

Time: _____

Funeral:

Date: _____

Time: _____

Minister: _____

Name of Deceased: _____

Date of Birth: _____

Date of Death: _____

Address: _____

Family Contact: _____

Address: _____

Phone: _____

Email: _____

Undertaker: _____

Contact: _____

Phone: _____

Email: _____

- Type of service:**
- Full service
 - Requiem Eucharist
 - Memorial

- Burial/Cremation:**
- Date:** _____
- Time:** _____
- Minister:** _____
- Venue:** _____

Burial/Cremation: Clergy to attend: Yes / No

Attendance Numbers: _____

Hymns: _____

Readings: _____

Eulogy: Family members: _____

Other speakers/rites: _____

Refreshment arrangements: _____

St George's Centre

-
- Arrange organist
 - Advise Flower Group
 - Service Prepared
 - Hall Booking
 - Burial Register completed
 - Noted in office calendar
 - Database entry recorded